



Town of Middlebury Quick Guide to Municipal Services

Department	Location & Hours	Contact for
Town Manager's Office Kathleen Ramsay, Town Mgr. kramsay@townofmiddlebury.org	77 Main Street – 2 nd Floor 802-388-8100 ext 202 Monday - Friday 8:30 a.m. – 4:30 p.m.	<ul style="list-style-type: none"> • Town budget information • Public Assemblage Permits • Town policies & ordinances • General Town Govt inquiries • After-hours meeting room reservations
Town Clerk's Office Ann Webster, Town Clerk awebster@townofmiddlebury.org	77 Main Street -1 st Floor 802-388-8100 ext 211 Monday - Thursday 7:30 a.m. – 5:30 p.m.	<ul style="list-style-type: none"> • Certified copies of Vital Records • Marriage license applications • Land records/Deeds/Surveys • Voter registration • Vehicle registration • Dog licensing • Green Mountain Passports
Treasurer & Accounting Services Jackie Sullivan, Treasurer & Accounting Services Mgr. jsullivan@townofmiddlebury.org	77 Main Street – 1 st Floor 802-388-8100 ext 203 Monday - Friday 8:30 a.m. – 4:30 p.m.	<ul style="list-style-type: none"> • Property Tax bills • Water/Sewer bills • Accounts payable
Planning & Zoning Jennifer Murray, Planning & Zoning Director jmurray@townofmiddlebury.org	77 Main Street – 1 st Floor 802-388-8100 ext 226 Monday - Friday 8:30 a.m. – 4:30 p.m.	<ul style="list-style-type: none"> • Zoning Permits • Sign Permits • Tax maps • Land use information • Design Advisory Committee info • Planning Commission info • Development Review Board info
Tax Assessor & Listers' Office Bill Benton, Assessor bbenton@townofmiddlebury.org	77 Main Street – 2 nd Floor 802-388-8100 ext 206 Wednesdays (or by appt.) 8:30 a.m. – 4:30 p.m.	<ul style="list-style-type: none"> • Self-serve access to: Property records Grand List information • Property Appraisal/Assessment questions • Town-wide Reappraisal • Tax appeals
Parks & Recreation Terri Arnold, Parks & Rec Dir. tarnold@townofmiddlebury.org	154 Creek Road (Mail to: 77 Main St.) 802-388-8100 ext 205 Monday – Friday	<ul style="list-style-type: none"> • Seasonal Activity Guide • Recreation program registration help • Recreation program scholarships • Reserving Rec Facility space

	8:00 a.m. – 4:00 p.m.	
Department	Location & Hours	Contact for
Public Works – Highway & Water Div Bill Kernan, PW Operations Dir. bkernan@townofmiddlebury.org Dan Werner, PW Planning Dir. dwnerner@townofmiddlebury.org	1020 S. Route 7 (Mail to: 77 Main St.) 802-388-4045 Monday – Friday 7:30 a.m. – 3:30 p.m.	<ul style="list-style-type: none"> Reporting repair needs: Roadways & sidewalks Blocked culverts/storm basins Water main breaks Damaged trees in public ROW Work in the ROW Permit applications <p style="text-align: right;">After Hours and Emergencies: Call the Middlebury Police Department 802-388-3191</p>
Wastewater Facility Bob Wells, Wastewater Supt. rwells@townofmiddlebury.org	243 Industrial Ave. (Mail to: 77 Main St.) 802-388-6514 Monday – Friday 7:00 a.m. – 3:30 p.m.	<ul style="list-style-type: none"> Reporting sewer main blockages <p style="text-align: right;">After Hours and Emergencies: Call the Middlebury Police Department 802-388-3191</p>
Ilsley Public Library Vacant, Director	75 Main Street 802-388-4095 Info on hours: www.ilsleypubliclibrary.org	<ul style="list-style-type: none"> Public access computers Summer reading programs for kids and teens Monthly Used Book Sales First Wednesdays lecture series Genealogy and local history info Reserving the Community Mtg. Room
Middlebury Police Department Tom Hanley, Chief thanley@townofmiddlebury.org	1 Lucius Shaw La. 802-388-3191 (Mail to: 77 Main St.) Emergencies: 911	<ul style="list-style-type: none"> Copies of police reports Burn permits Animal control Parking violations E911 special assistance forms
Middlebury Fire Department David Shaw, Chief dshaw@middleburyfiredept.org	5 Seymour St. 802-388-4462 (Mail to: 77 Main St.) Emergencies: 911	<ul style="list-style-type: none"> Copies of fire reports Burn permits